

January 12, 2006

Name
Address
City, State Zip

RE: Change in Returning *Residency Roster* Artist Policy

Dear Name,

We'd like to again thank our returning *Residency Roster* Artists and congratulate the new *Residency Roster* Artist. Welcome. We look forward to working with you this year in residency programs throughout the state.

At our last board meeting the Commission approved an amendment to the Arizona *Residency Roster* policy regarding requirements for returning Roster Artists. Previously the requirement to continue on the *Residency Roster* required the following action items:

- ?? Returning *Residency Roster* Artists in all categories are required to communicate their continued interest to remain on the *Residency Roster*. Lack of indicating their interest, in the required way, means they will be removed from the *Residency Roster*.
- ?? Returning *Residency Roster* Artists must complete an online update and review of their web page specifically; contact information, fees and references.

New Policy

It is important that artists continue to develop and reflect on their work as teaching artists. To that end, the Arizona Commission on the Arts now requires returning *Residency Roster* Artists to complete a short self-assessment addressing their practice as a teaching artist and to complete some form of professional development every year.

ACA now requires the following action item, in addition to the update items listed above, for artists who wish to continue on the *Residency Roster*.

- ?? Each year returning *Residency Roster* Artists will be required to complete one professional development action (workshop, conference, mentor opportunity) and complete the *Residency Roster* Self-Assessment form. Details on this new policy can be found on the following page.

Please Note: The deadline associated with these requirements to remain on the Roster will continue to fall within the same timeline as the *Artist Guide to Programs*. Self-Assessment forms will be available online in May, when the *Artist Guide to Programs* goes live. Similarly all required documentation will be due on the same day as new applications to the Roster and Artists Project Grants. This year the deadline is Thursday, September 21, 2006.

Please also note this requirement is now due **each** year for *Residency Roster* Artists in **ALL** categories. If you have any questions regarding this new policy, please feel free to contact us.

Sincerely,

Mandy Buscas
Arts Learning Programs Director